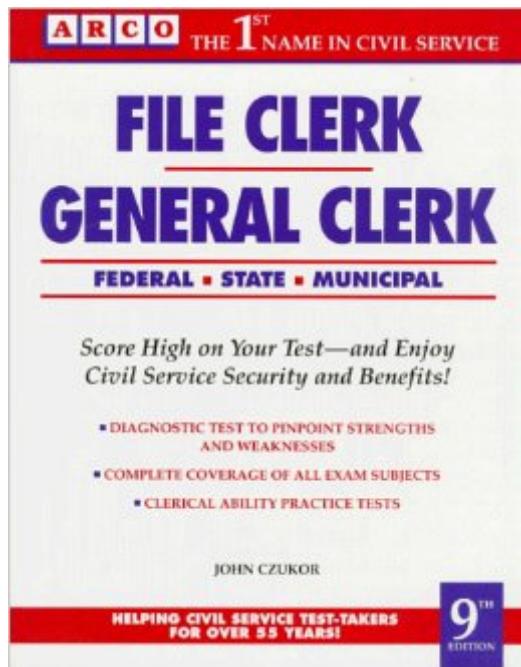


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# File Clerk/General Clerk 9th Ed (Arco Civil Service Test Tutor)



## Synopsis

The latest edition of the popular test-preparation guide reviews all topics covered on the entry-level exam for clerical jobs and provides a diagnostic test and several practice tests.

## Book Information

Series: Arco Civil Service Test Tutor

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Product Dimensions: 8.4 x 0.7 x 10.8 inches

Shipping Weight: 15 ounces

Average Customer Review: 4.5 out of 5 stars See all reviews (2 customer reviews)

Best Sellers Rank: #1,468,773 in Books (See Top 100 in Books) #34 in Books > Law > Rules & Procedures > Court Records #389 in Books > Education & Teaching > Higher & Continuing Education > Test Preparation > Professional > Vocational Tests #471 in Books > Education & Teaching > Higher & Continuing Education > Test Preparation > Professional > Civil Service

## Customer Reviews

I would recommend that you highlight all the answers, no use memorizing or reading stuff that is wrong. I read it all and picked out the words and flunked my first test, never again. Only read the write answers. Only thing is people like taking the tests and seeing what they do on it, not me! I have a hard time studying and remembering as it is, so I will highlight all the answers. Good book tho.

Good for the money

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